

## **SWAINSWICK PARISH COUNCIL**

### **Minutes of the meeting of Swainswick Parish Council held at I Roberts home 'Naille' Upper Swainswick on Monday 8<sup>th</sup> April 2019 at 7.30pm**

**Present:** Cllrs Mr J Miles (Chairman): Mr G Davies: Mrs E Charrington: Mr I Roberts: Mr T Stuckes: Mr R Shackell: and Mr R Clist (Clerk)

#### **1. Apologies**

There were no apologies.

#### **2. Minutes of previous meeting held 11<sup>th</sup> February 2019.**

The meeting approved the minutes and they were signed as a true record by the Chairman.

#### **3. Matters arising**

There were no matters arising.

#### **4. Planning**

##### **New**

There are no new applications.

#### **Previous Applications**

**Ref: 18/03829/FUL** Four Winds Farm Gloucester Road Swainswick - 'retention' of Agricultural Building.

This council received notification on the 13<sup>th</sup> March that the application had been permitted. A disappointing outcome as concerns that it would not be used for its intended purpose were highlighted by J Miles reporting that he had seen non-agricultural activity there in recent days.

#### **Other Planning Matters**

##### **The Manor Barn**

The clerk had contacted B&NES to establish procedures for reporting the structural degradation of listed buildings. The Conservation Dept said it would put the building on its 'at risk' register but it would be sometime before it could be evaluated. They recommended that this council should contact the owner and point out our concerns. It was agreed that the clerk should write a courteous letter to the owner Mr Giles

#### **5. Contribution to Church Cemetery Maintenance**

As a part of the churchyard had now been formally closed it was thought that a review of the maintenance cost would occur, and this council's contribution adjusted accordingly. The reasoning behind this being that once closed the maintenance of that part of the churchyard is transferred to B&NES. E Charrington reported that this had not yet been accepted by the Unitary Authority and the PCC were still pursuing this.

#### **6. Swainswick PC – Future project ideas/proposals**

##### **Water Trough**

It had been hoped to address the issue of the water supply to the water trough on the green, but circumstances have delayed this task. The intention is to tackle this when the weather improves!

### **School Donation**

Further to the discussion at the February meeting the council had received details of the plans for the provision of 'breakout space' at the school. Now the details are clearer the offer of a donation will now proceed. See under payments.

## **7. Finance**

The following payments were approved:

- B&NES - Notice Board rental £1.00
- ALCA - Annual Subscription £52.29
- Swainswick School - Room Rental £75.00
- Swainswick School - Break Out Space £1000.00

### **Audit**

The clerk had prepared all of the Audit papers and certain documents required approval for prompt dispatch to the auditors, this included the Certificate of Exemption. At the June meeting the audit will be formally signed off.

A Year End statement of Account was circulated and approved.

## **8. School Governors**

R Shackell reported that good progress was being made with the building of the new school rooms. However, the sad incident of the death of a builder, due to a collapsed wall, will require investigation by B&NES and Health and Safety. The impact of this is as yet unknown.

## **9. Correspondence**

All relevant material previously circulated.

## **10. Any Other Business**

Elections

The clerk reminded members of the schedule for submitting nomination papers to B&NES.

E Charrington has decided to stand down after 25 years of service and the council unanimously offered her a sincere vote of thanks.

G Davis stated that he would not be seeking nomination at this time for personal reasons but said that in due course he may like to re-join via the co-option process.

## **11. Date of Next Meeting**

**Monday 10<sup>th</sup> June 2019**

**Note:**

**This meeting to be held in Swainswick School starting at 7.00pm**

**Meeting closed at 8.55pm**